



NJ-GMIS EXECUTIVE & TEC FOUNDATION BOARD MEETING MINUTES

In-person Meeting

Wednesday, March 1, 2017 10:00 am

Township of Franklin

475 Demott Ln, Somerset, NJ 08873

Shawn Hopkins
Sue Arpa
Mitch Darer
Justin Heyman
John Tugman
Walt Hansen
Howard Levison
Christopher Callahan
Lee Micai
Marc Pfeiffer
Tom Porto
Edward Card
Debbie Meltzer
Savanna Lott

Shawn Hopkins called the meeting to order at 10:19 am.

Motion to approve the January 17, 2017 minutes. Motion approved unanimously.

Treasurer's Report

The Treasurer's Report was provided by Walt Hansen. The NJ GMIS and TEC Foundation financials as of 2.28.17 were reviewed. Recent financial activity was highlighted, including conference and management expenses.

President's Report

Shawn Hopkins explained the NJLM speaking opportunity on 6/16/17 for NJ GMIS. Marc Pfeiffer, Thomas Porto or Adam Loehner are available to serve as the speaker. The focus will be on the topics of cyber security, the IoT and policies to protect organizations.

Shawn Hopkins shared the proposed 2017 Board meeting schedule and sites. The Board agreed to the schedule and locations. Directive for Savanna Lott to send conference bridge and location information to the Board via calendar invite.



Executive Director's Report

Savanna Lott updated the Board on the Membership Committee progress of creating a new member onboarding process and of improving communications lists. Tasks have been assigned but will be worked on after TEC concludes.

TEC Foundation Report

Conference Chair, Walt Hansen, reviewed the current progress of the 2017 TEC. He shared with the Board the efforts to promote the TEC to affiliate colleagues. Marc Pfeiffer, Education Committee Chair, updated the Board on the status of the agenda, proposed speakers and topics. The Board agreed to the importance of amping up vendor sales efforts in the coming weeks.

Old Business

The Board agreed to postpone review of the Foundation By Laws and NJ GMIS By Laws, pending possible changes coming from the GMIS International level.

The Board agreed to postpone the accounting RFP process review until after TEC 2017 concludes.

Directive for Savanna Lott to include a GMIS International update in subsequent Board meeting agendas.

New Business

The Board agreed to review SharePoint vs. G-suite vs. other options for Board file storage and communication after TEC 2017 concludes.

Shawn Hopkins updated the Board on new vendor opportunities for TEC 2017. The Board discussed various options for improving the marketing of vendor membership benefits. The Board agreed to review these options for TEC 2018 and the 2017 membership year.

Motion to adjourn the meeting at 11:34 am. Motion approved unanimously.